South Carolina School Improvement Council
College of Education University of South Carolina
Columbia, South Carolina 29208

SIC BENCHMARKS

1. **Technical Assistance (direct contact with an SC-SIC Council Specialist through documented on-site visits, phone calls, US mail, or e-mails).**

2. **Participation in SC-SIC sponsored/approved training opportunities. These may be regional, district or school-level training. (Two persons must attend from one of the following groups: minimum of one school staff member, and one parent, community member or student).**

3. **Bylaws (include date reviewed and date revised if any). <u>Schools rated as "At Risk" must submit this information to the SC-SIC state office.</u>**

4. **Membership ratio in compliance with state law (must have *twice* as many *elected members* as appointed members, excluding ex-officio members, to meet the statutory ratio of 2/3 elected to 1/3 appointed). Note: Appointed members should NOT be parents OR staff members of the school.**
   a. **<u>All schools must submit membership information through the online SC-SIC Member Network database by November 15th of each year.</u>**

5. **Minutes must be taken at every SIC meeting and be made publicly available. <u>Schools rated as "At Risk must submit an agenda, sign-in sheet and minutes of minimally *one* fall AND *one* spring SIC meeting to the SC-SIC state office.</u>**

6. **Copy of the SIC's annual *Report to the Parents* distributed by April 30th of each year. <u>Schools rated as "At Risk" must submit this information to the SC-SIC state office.</u>**

7. **Copy of the 425 word narrative for the upcoming annual *S.C. School Report Card* written by June 15th. <u>Schools rated as "At Risk" must submit this information to the SC-SIC state office.</u>**

<u>All</u> documentation MUST be submitted to the SC-SIC State Office on or before <u>June 15th</u> of each year